

Council Meeting Minutes

**Ordinary Council Meeting
Wednesday 28 August 2013 at 7.00pm
Gisborne Administration Centre**

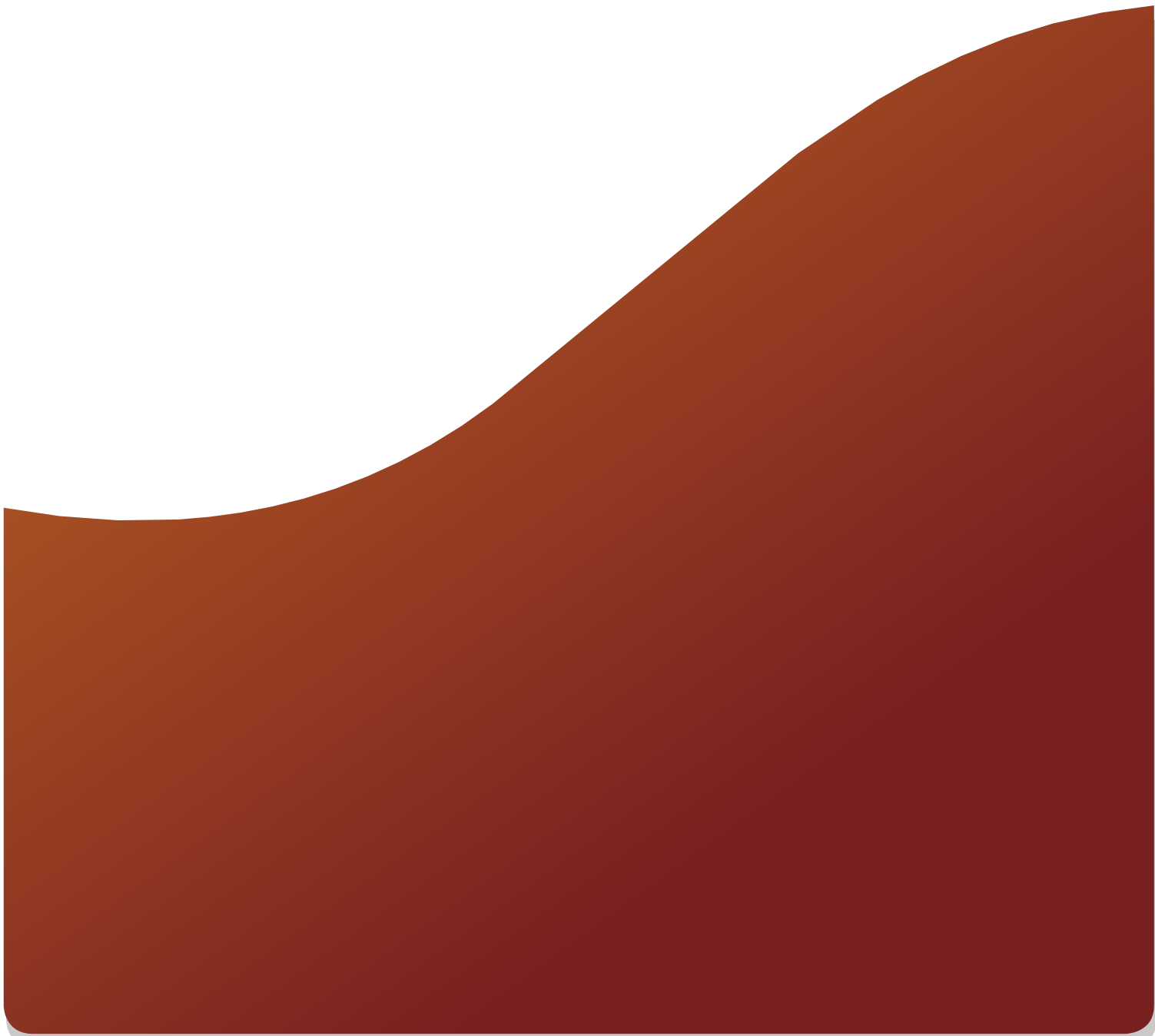


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1. PRAYER:

7.00pm The Mayor read the prayer

2. PRESENT:

Cr Roger Jukes (Mayor)	West Ward
Cr Graham Hackett	East Ward
Cr Henry McLaughlin	East Ward
Cr Joe Morabito	East Ward
Cr John Letchford	South Ward
Cr Russell Mowatt (Deputy Mayor)	South Ward
Cr Sally Piper	South Ward
Cr Jennifer Anderson	West Ward

In Attendance:

Ms Sophie Segafredo	Acting Chief Executive Officer
Ms Katie Xiao	Acting Director Planning and Environment
Mr Dale Thornton	Director Assets and Operations
Mr Leon den Dryver	Acting Director Corporate Services
Ms Jill Karena	Acting Director Community Wellbeing
Mr Stephen Mahon	Manager Council and Customer Services

3. APOLOGIES:

Apologies were received from Cr Connor and Mr Peter Johnston, Chief Executive Officer.

It was moved by Cr Letchford seconded by Cr Anderson that the apologies be received.

CARRIED

4. DECLARATION OF CONFLICTS OF INTEREST:

Cr Jukes declared an indirect interest due to a conflicting duty in Item PE.3 Application for approval of a development plan application DP/2013/5 at 7 George Street, Kyneton, being Lot 1, LP 119734, parish of Lauriston due to the property being owned by an employee of his business.

The Manager Council and Customer Services declared a direct interest in Item PE.4 Hanging Rock Development & Investment Plan due to his ownership of property in the vicinity of Hanging Rock.

5. MAYOR'S REPORT:

Nil

6. PETITIONS

Nil

7. ADOPTION OF MINUTES

Ordinary Council Meeting: Wednesday 24 July 2013

Officer Recommendation:

That the minutes of the Ordinary Council Meeting of the Macedon Ranges Shire Council held on Wednesday 24 July 2013 as circulated be confirmed.

It was moved by Cr Letchford seconded by Cr Mowatt that the Officer Recommendation be adopted.

CARRIED

8. RECORD OF ASSEMBLIES OF COUNCILLORS – AUGUST 2013

Summary / Purpose

The purpose of this report is to provide the record of any assembly of Councillors, which has been held since the last Council Meeting, so that it can be recorded in the minutes of the formal Council Meeting.

Policy Context

An amendment to the Local Government Act 1989, which came into effect on 24 September 2010 requires the record of any assembly of Councillors to be reported to the next practicable Council Meeting and recorded in the minutes (Refer Local Government and Planning Legislation Amendment Act 2010 – No. 58 of 2010 – Section 17).

Background Information

The Local Government Act provides a definition of an assembly of Councillors where conflicts of interest must be disclosed.

A meeting will be an assembly of Councillors if it considers matters that are likely to be the subject of a Council decision, or the exercise of a Council delegation and the meeting is:

1. A planned or scheduled meeting that includes at least half the Councillors (5) and a member of Council staff; or
2. Is an Advisory Committee of the Council where one or more Councillors are present.

Note: Advisory Committee means any committee established by the Council, other than a special committee, that provides advice to (a) the Council, or (b) a special committee, or (c) a member of Council staff who has been delegated a power, duty or function of the Council under Section 98.

This requirement for reporting provides increased transparency and the opportunity for Councillors to check the record, particularly the declarations of conflict of interest.

Report

Outlined below are the details of assemblies of Councillors held since the last meeting.

1.	Date / Time	Type of Assembly
	23 July 2013 – 6.00pm	Hanging Rock Advisory Committee Meeting
	Venue	Hanging Rock Reserve
	Present - Councillors	Councillors Anderson and Mowatt
	Present - Officers	Rod Clough, Anne Walsh, Lachlan Milne and Kylie

	Lethbridge
Items Discussed	2012/13 Attendance Data Concert Review and Future Regional Development Australia Fund Development and Investment Plan
Conflicts of Interest declared and the name(s) of the person(s) leaving the meeting when the matter about which the person(s) has a conflict(s) is discussed	Nil

2.	Date / Time	Type of Assembly
	24 July 2013 – 1.45pm	Councillor Briefing
Venue		Kyneton Administration Centre
Present - Councillors		Councillors Mowatt, Piper, Anderson, Connor and Jukes Councillors Letchford and McLaughlin (Arrived at 5.00pm)
Present - Officers		Peter Johnston, Sophie Segafredo, Karen Stevens, Dale Thornton, David Nevin, Leon den Dryver, Hayley Drummond, Rick Traficante, Rod Clough, Anne-Louise Lindner, Robert Muscat, Pauline Neil and Micheline Williams
Items Discussed		Planning/Progress on Capital Works, Council Plan, Legislative and Operational Matters Light Horse Project Rural Councils Summit Gisborne Festival Riddells Creek Community House Gilbert Gordon Oval Councillor Briefing Confidential Information Code of Conduct Email Information Received and Accuracy Planning Scheme Amendment C92 – Macedon Restructure Overlay Submissions Former Kyneton Outdoor Swimming Pool Agenda Review for Ordinary Council Meeting on 24 July 2013
Conflicts of Interest declared and the name(s) of the person(s) leaving the meeting when the matter about which the person(s) has a conflict(s) is discussed		Peter Johnston declared a direct interest in items CX.3 and 17.1 of the Ordinary Council Meeting of 24 July 2013 regarding the Chief Executive Officer's Key Performance Indicators due to the matters directly relating to his employment

3.	Date / Time	Type of Assembly
	31 July 2013 – 12.00pm	Councillor Briefing
Venue		Gisborne Administration Centre
Present - Councillors		Councillors McLaughlin, Letchford, Piper, Anderson, Connor and Jukes Councillor Hackett arrived at 1.50 pm
Present - Officers		Peter Johnston, Sophie Segafredo, Dale Thornton, Karen Stevens, Glenn Owens, Rick Traficante, Kylie Lethbridge, Rod Clough, Anne Walsh and Stephen Mahon

Items Discussed	C84 Further Discussion Review of Planning Items – Tieve Tara – Mt Macedon Health Service Planning Road Closures / Festival Support Bullengarook Reserve Stage Removal Hanging Rock Development & Investment Plan Woodend Scouts Woodend Neighbourhood House/Sustainability Group Council Owned Land – Aitken Street, Gisborne Kyneton Mens Shed Footpath Works Priorities Lancefield Park House
Conflicts of Interest declared and the name(s) of the person(s) leaving the meeting when the matter about which the person(s) has a conflict(s) is discussed	The Manager Council and Customer Services declared a direct interest in the Hanging Rock Development & Investment Plan due to his ownership of property in the vicinity of Hanging Rock.

4.	Date / Time	Type of Assembly
	7 August 2013 – 1.45 pm	Councillor Briefing
Venue		Gisborne Administration Centre
Present - Councillors		Councillors Hackett, McLaughlin, Morabito, Mowatt, Piper, Anderson, Connor and Jukes Councillor Letchford arrived at 5.30pm
Present - Officers		Peter Johnston, Karen Stevens, Sophie Segafredo, Dale Thornton, Glenn Owens, Rick Traficante, Katie Xiao, David Nevin, Jill Karena, Teresa O'Dowd and Stephen Mahon
Items Discussed		Rural Living and Houses in Farm Zones Discussions Riddells Creek Structure Plan Prevention of Violence Against Women Councillor / Officer Issues Kyneton Landfill Update Gisborne Netball Facility Construction and Cash Flow
Conflicts of Interest declared and the name(s) of the person(s) leaving the meeting when the matter about which the person(s) has a conflict(s) is discussed		Nil

5.	Date / Time	Type of Assembly
	14 August 2013 – 12.30pm	Councillor Code of Conduct Working Group
Venue		Gisborne Administration Centre
Present - Councillors		Councillors Letchford, Mowatt, Anderson and Jukes
Present - Officers		Stephen Mahon
Items Discussed		Draft Councillor Code of Conduct

Conflicts of Interest declared and the name(s) of the person(s) leaving the meeting when the matter about which the person(s) has a conflict(s) is discussed	Nil
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6.	Date / Time	Type of Assembly
	14 August 2013 – 2.00pm	Councillor Briefing
	Venue	Gisborne Administration Centre
	Present - Councillors	Councillors Hackett, McLaughlin, Morabito, Letchford, Mowatt, Anderson and Jukes
	Present - Officers	Peter Johnston, Sophie Segafredo, Dale Thornton, Rick Traficante, Christo Crafford, Karen Stevens, Glenn Owens, Leon den Dryver, Stephen Mahon, Pauline Neil, Jill Karena, Rod Clough, Kylie Lethbridge and Mairead O’Sullivan
	Items Discussed	Review of Planning Items <ul style="list-style-type: none"> - 95 Brooking Street, Gisborne - 7 George Street, Kyneton - 43 High Street, Woodend - C84 - C92 Gisborne Early Years Hub Site Report (Pine Plantation) End of Financial Year – Preliminary Results Live 4 Life Future Directions Walking and Cycling Strategy Feedback from Councillors – Hanging Rock Development and Investment Plan Councillor / Officer Issues Performance Reporting Framework Former Romsey Primary School Update Park Lane House, Lancefield Update
	Conflicts of Interest declared and the name(s) of the person(s) leaving the meeting when the matter about which the person(s) has a conflict(s) is discussed	Councillor Jukes declared an indirect conflict of interest in 7 George Street, Kyneton Development Plan matter due to a neighbouring property being owned by an employee of his business. The Manager Council and Customer Services declared a direct interest in the Hanging Rock Development & Investment Plan due to his ownership of property in the vicinity of Hanging Rock.

7.	Date / Time	Type of Assembly
	21 August 2013 – 1.30pm	Councillor Briefing
	Venue	Gisborne Administration Centre
	Present - Councillors	Councillors Hackett, McLaughlin, Morabito, Letchford, Mowatt, Piper, Anderson, Connor and Jukes
	Present - Officers	Sophie Segafredo, Karen Stevens, Dale Thornton, Kylie Lethbridge, Glenn Owens, Jacqui Besanko, Rod Clough, Stephen Mahon and Gemma Gamble,
	Items Discussed	Briefing by Rob Mitchell – Member for McEwen Review of Planning Items <ul style="list-style-type: none"> - Braemar College

	<ul style="list-style-type: none"> - Rural Zones - Macedon / Mt Macedon Township Studies Pine Plantation / Gisborne Early Years Centre Gisborne Festival Tieve Tara – Mt Macedon Briefing by Donna Petrovich Open Space Strategy Briefing by Lisa Chester Communications Strategy Lancefield Park House VicRoads Station Road, Gisborne Calder Regional Waste WorkSpace Tour Airfield Funding Councillor Grants Woodend Neighbourhood and Sustainability Group Matter 43 High Street, Woodend Development Cellardoor Natural Environment Strategy Update Gisbus Routes and Tender Process Councillor Code of Conduct Working Group
<p>Conflicts of Interest declared and the name(s) of the person(s) leaving the meeting when the matter about which the person(s) has a conflict(s) is discussed</p>	<p>Nil</p>

The Manager Council & Customer Services advised Council of a number of minor changes to the Record of Assemblies as follows :

1. Council Officers Pauline Neil, Jill Karena, Rod Clough, Kylie Lethbridge and Mairead O’Sullivan were in attendance at the 14th August 2013 Councillor Briefing and Stephen Mahon was in attendance at the 21st August 2013 Councillor Briefing.

These changes have been made to the Assembly reports above.

Officer Recommendation:

That Council endorse the record of assemblies of Councillors as outlined in this report.

It was moved by Cr Letchford seconded by Cr Piper that the Officer Recommendation be adopted.

CARRIED

9. DEPUTATIONS AND PRESENTATIONS TO COUNCIL

It was moved by Letchford seconded by Cr Anderson that standing orders be suspended to allow presentations to Council.

CARRIED

Item	Submitters
PE.1	2

It was moved by Cr Piper seconded by Cr Letchford that standing orders be resumed.

CARRIED

10. PLANNING AND ENVIRONMENT REPORTS:

Report No: Report Title:

PE.1 Planning application PLN/2012/84 for the development of nine (9) dwellings, nine (9) lot subdivision, variation of easements and vegetation removal at 43 High Street, Woodend

Synopsis:

The subject site is located on the west side of High Street, Woodend approximately 440 metres south of the town centre and is zoned Residential 1. The subject site is irregular in shape and has a battle axe configuration with a narrow frontage of 7.8m that serves as a driveway (common property) with the balance of the lot at the rear.

The site has a total area of 6657sqm metres and was created in a two lot subdivision of the original land holding (41-43 High Street). The site is at present vacant with the exception of some vegetation on the eastern portion consisting of non-native trees between 5 and 7m in height. A drainage line extends from the north east corner of the site to the south west corner.

Existing dwellings in the immediate vicinity of this site are predominantly of weatherboard and corrugated iron roof construction with large open spaces, established gardens and a mix of native and exotic vegetation scattered throughout.

The application seeks approval for the construction of nine (9) dwellings, nine (9) lot subdivision, variation to easements and vegetation removal. Dwellings 1 to 6 are proposed along the northern side of the site and have a varying setback of between 4.5 and 14.9 metres from the northern boundary. Dwellings 7 to 9 are located on the southern side and have varying setbacks to the southern boundary of between 5 and 7.5 metres. Each dwelling will front the internal driveway and will have private open space at the side or rear. Dwellings 1 to 4 will include a first floor component which consists of an attic style bedroom only. The balance of development will be single storey.

A total of nine (9) objections have been received and relate to character, density, traffic and amenity impacts.

The original landholding (No 41-43 High Street) was subject to a previous planning permit application for 10 dwellings and a 10 lot subdivision that was subsequently refused by VCAT. In the Tribunal's decision Valley Investments (VIC) Pty Ltd v Macedon Ranges SC [2009] VCAT 2194, the member notes that the site is suitable for further development, however makes specific reference to factors to be considered in any future application.

The current proposal has satisfactorily reduced the size of the buildings, built form and scale. The notable distinctions between the current proposal and the previous application are the increase in side and rear setbacks, reduction of dwelling numbers and size, and reduction of the first floor component of the development.

The proposed development and subdivision will utilise existing zoned and serviced land and contribute to the mix of lot sizes in the area which is consistent with State and Local planning policies. The site is also well located in terms of walkable distance to the Woodend Town Centre and has access to existing infrastructure.

The proposal is considered to adequately address the matter of neighbourhood character through the use of generous setbacks to adjoining property boundaries and also between the proposed dwellings themselves. Sufficient area is provided to allow for appropriate landscaping and to minimise impacts of built form along boundaries. The use of weatherboard and colourbond roofing is reflective of existing built form elements and also representative of newer dwelling developments in the township.

Clause 55 and 56 (ResCode) assessments have been undertaken in relation to the proposal. The assessments demonstrate that all applicable objectives are either met or able to be met through permit conditions.

It is considered that this site is suitable for further development and is consistent with current state and local planning policies. It also satisfactorily addresses the concerns raised by VCAT with respect to intensity of development across this site and as such should be supported.

Officer Recommendation:

That Council resolve to issue a Notice of Decision to grant a planning permit for the Development of nine (9) dwellings, nine (9) lot subdivision, variation of easements and vegetation removal for the land at 43 High Street, Woodend subject to the following conditions:

1. **Before the development commences and before the plan of subdivision is certified under the Subdivision Act 1988 three copies of amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of this permit. The plans must be generally in accordance with the plans dated February 2012 and prepared by Woodend Building Design but modified to show:**
 - (a) **The common property access shown along the northern boundary of the site to be widened from 3 metres to 3.5 metres in accordance with Country Fire Authority condition 31 of this permit.**
2. **The subdivision and development allowed by this permit and shown on the plans endorsed to accompany the permit shall not be amended for any reason unless with the prior written consent of the Responsible Authority.**
3. **Only those trees/vegetation marked “tree/vegetation to be removed” on the endorsed plans are permitted to be removed or destroyed, to the satisfaction of the Responsible Authority.**
4. **Unless with the prior written consent of the Responsible Authority, before the occupation of the development the landscaping works shown on the endorsed plans must be carried out, completed and thereafter maintained to the satisfaction of the Responsible Authority.**

5. The materials to be used in the construction of the buildings and works hereby permitted shall be of non-reflective type, to the satisfaction of the Responsible Authority.
6. In the event that the development hereby approved under this permit is not constructed prior to subdivision of the land, the owner/s of the lot must, prior to a Statement of Compliance being issued, enter into an agreement with the Responsible Authority in accordance with Section 173 of the Planning and Environment Act 1987. The agreement must provide for:
 - a) That each lot is to be developed in accordance with the endorsed plans approved and associated conditions under Planning Permit PLN/2012/84 unless with the prior written consent of the Responsible Authority.
 - b) Any future dwelling on Lots 6 and 7 must be constructed to a minimum bushfire attack level of BAL-12 in accordance with the relevant sections to AS3959-2009 and in accordance with Condition 32 of Planning Permit PLN/2012/84.
 - c) Prior to and during occupation of any future dwelling on Lots 6 and 7, a static water supply must be provided within each lot in accordance with Condition 33 of Planning Permit PLN/2012/84 and must:
 - (i) Have a minimum capacity of 10,000 litres and be dedicated solely for fire fighting purposes.
 - (ii) Be stored in an above ground water tank constructed of concrete, steel or corrugated iron.
 - (iii) Incorporate an outlet with a ball or gate valve to provide access to the water by the resident of the dwelling.

Application must be made to the Registrar of Titles to register the Section 173 Agreement on the title to the land under Section 181 of the same Act prior to a Statement of Compliance being issued.

The owner/s must pay all costs (including Council's costs) associated with the preparation, execution, registration and (if later sought) cancellation of the Section 173 Agreement.

7. Prior to the issuing of the Statement of Compliance for subdivision the owner must pay to Council a 5% cash-in-lieu open space contribution in respect to all of the land in the subdivision pursuant to Section 18 of the Subdivision Act 1988.
8. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity, gas, and telecommunication services to each lot shown on the endorsed plan in accordance with the authority's requirements and relevant legislation at the time.
9. All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.

10. The plan of subdivision submitted for certification under the Subdivision Act 1988 must be referred to the relevant authority in accordance with Section 8 of that Act.
11. The owner of the land must enter into an agreement with:
 - (a) a telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and
 - (b) a suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.
12. Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:
 - (a) a telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and
 - (b) a suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre
13. Measures must be undertaken to minimise any loss of amenity to the neighbourhood caused by dust, noise, the transport of materials to and from the land, and the deposit of mud and debris on public roads, to the satisfaction of the Responsible Authority.
14. The amenity of the locality must not be adversely affected by the activity on the site, the appearance of any buildings, works or materials, emissions from the premises or in any other way, to the satisfaction of the Responsible Authority.

Engineering Infrastructure & Projects

15. Prior to the issue of a Statement of Compliance or the occupation of the development, whichever occurs first, the applicant must construct the service road from its connection to High Street to north end of the property frontage. This is to be a 6m wide sealed surface and 0.5m shoulders to the satisfaction of Council.
16. The property must be adequately drained with an underground drainage system to the satisfaction of the Macedon Ranges Shire Council, to a legal point of discharge to be nominated by Council.

17. The subdivision is to be provided with an underground drainage system to a design approved by the Responsible Authority and such that:
- (a) The subdivision as a whole is provided with a legal point of discharge approved by the Responsible Authority and any other statutory authority from which approval must be received for the discharge of drainage. All new drainage is to be connected via underground piping into Council's existing drainage network.
 - (b) All drainage courses within the development must pass through easements.
 - (c) All drainage courses or outfall drainage lines required to the legal point of discharge and which pass through lands other than those within the boundaries of the development shall be constructed at the cost of the applicant and the applicant shall secure adequate easements for such drainage to be constructed within.
 - (d) The volume of water discharging from the development in a 10% AEP storm shall not exceed the peak flow experienced in a 10% AEP storm prior to development. The peak flow shall be controlled by the use of retardation basins or approved detention systems located on the subject site to the requirements and satisfaction of the Responsible Authority. The storage system shall have a storage capacity of a 1% AEP (1:100 year storm).
 - (e) The flow paths of a 1% AEP storm need to be determined and the development designed such that no private property is inundated by this storm. These flow paths must be indicated on the plans.
 - (f) The quality of the water discharged is to be in accordance with the Macedon Ranges Planning Scheme Clause 56.07-4, Standard C25.
 - (g) The drainage system must have provision for runoff from the upstream catchments and include any downstream works necessary to manage flows from the development.
 - (h) The drainage system is to incorporate a Sediment Trap or other similar measure designed to the satisfaction of Macedon Ranges Shire Council.
 - (i) A separate underground drain must be constructed to convey storm water runoff from the external catchment that enters 41 & 43 High Street from High Street to the approved point of discharge. This drainage pipe is to be sized to accommodate a 100yr ARI storm event and is to be constructed within a 3m wide easement in favour of Macedon Ranges Shire Council. Detailed plans and associated calculation to be submitted for approval by the responsible authority. The subdivision is to provide an uninterrupted open channel path for the existing drainage path that flows through the eastern end of the site. This drainage path to be constructed and to Council approval.
 - (j) A separate underground drain must be constructed to convey storm water runoff from the external catchment that enters 43 High Street

from 12 Goldies Lane to the approved point of discharge. This is to be generally in accordance with the submitted conceptual drainage plan (Drawing No 959303D02, sheet 2, Rev C). This drainage pipe is to be sized to accommodate a 10yr ARI storm event and is to be constructed within a 3m wide easement in favour of Macedon Ranges Shire Council. Detailed plans and associated calculation to be submitted for approval by the responsible authority. The subdivision is to provide an uninterrupted open channel path for the existing drainage path that flows through the southern end of the site. This drainage path to be constructed and shaped to Council approval with a capacity equal to the 100 year path from the upstream catchment.

18. Prior to statement of compliance or the occupation of the development, whichever occurs first, all drainage courses or outfall drainage lines required to the legal point of discharge and which pass through lands other than those within the boundaries of the development shall be constructed at the cost of the applicant and the applicant shall secure adequate easements for such drainage to be constructed within. All drainage infrastructure constructed must be provided with an unrestricted and free draining outlet. The applicant shall seek and obtain approval from Responsible Authorities and applicable land owners to undertake the works.
19. Drainage is to be established along the frontage of the property boundary and extended if necessary to Council approval.
20. Prior to the Certification of the Plan of Subdivision, a 2.5m drainage easement is to be created along the rear northern boundary extending along the western boundary to the stormwater outfall point of the subdivision to the satisfaction of Council.
21. The subdivision is to be constructed in accordance with Macedon Ranges Engineering requirements for Infrastructure Construction June 2010.
22. Any boundary fencing within the development located adjacent to drainage easements must be constructed in a form that does not impede overland storm water flows to the satisfaction of the Responsible Authority.
23. Prior to the occupancy of the development or the issue of a Statement of Compliance, whichever occurs first, the common property access way to all lots is to be constructed to an asphalted/concreted standard with appropriate drainage.
24. Engineering Plans detailing the civil works and drainage are to be submitted for Macedon Ranges Shire Council approval. Plan checking and supervision fees must be paid prior to commencement of works.
25. Prior to the issue of a Statement of Compliance, or the occupation of the development, whichever occurs first, the area(s) set aside for the parking of vehicles and access lanes as shown on the endorsed plans must be:
 - a) Constructed to MRSC standards;
 - b) Properly formed to such levels that they can be used in accordance with the plans;
 - c) Surfaced with asphalt or concrete, to the satisfaction of the Responsible Authority

- d) Drained and maintained;
 - e) Line marked to indicate each car space and all access lanes;
 - f) Clearly marked to show the direction of traffic along access lanes and driveways; to the satisfaction of the Responsible Authority. Car spaces, access lanes and driveways must be kept available for these purposes at all times.
26. Prior to the issue of a Statement of Compliance, or the occupation of the development, whichever occurs first, the existing vehicle crossing into the development must be upgraded to an asphalted/concreted construction to a minimum width of 5 metres for a length of 7 metres within the property boundary to the satisfaction of the Responsible Authority.
27. The applicant/owner shall restrict sediment discharges from any construction sites within the property in accordance with Construction Techniques for Sediment Pollution Control (EPA 1991) and Environmental Guidelines for Major Construction Sites (EPA 1995).
28. Prior to any development works being undertaken, an “Asset Protection Permit” must be obtained from Council for the Council road reserve and drainage assets.
29. All lots must be serviced by an underground drainage system within their own property boundaries.
30. Before the development commences, a Site Management Plan must be submitted to and approved by the Responsible Authority. The management plan must show:
- a) Measures to control erosion and sediment and sediment laden water runoff including the design details of structures;
 - b) Dust control;
 - c) Where any construction wastes, equipment, machinery and/or earth is to be stored/stockpiled during construction;
 - d) Where access to the site for construction vehicle traffic will occur;
 - e) The location and details of a sign to be erected at the entrance(s) of the site advising contractors that they are entering a ‘sensitive site’ with prescribed tree protection zones and fences.
 - f) The location of any temporary buildings or yards.

Development works on the land must be undertaken in accordance with the endorsed Site Management Plan to the satisfaction of the Responsible Authority.

Country Fire Authority

31. Vehicular access within the development must provide a minimum trafficable width of 3.5 metres.
32. The construction of buildings within proposed Lots 6 and 7 must be to a minimum bushfire attack level of BAL-12 in accordance with the relevant sections to AS3959-2009.
33. Prior to and during occupation of the dwelling, a static water supply must be provided within proposed Lots 6 and 7 and must:

- (i) Have a minimum capacity of 10,000 litres and be dedicated solely for fire fighting purposes.
- (ii) Be stored in an above ground water tank constructed of concrete, steel or corrugated iron.
- (iii) Incorporate an outlet with a ball or gate valve to provide access to the water by the resident of the dwelling.

Goulburn-Murray Water

- 34. Wastewater from each dwelling must be disposed of via connection to the reticulated sewerage system in accordance with the requirements of Western Water.
- 35. All construction activities and on-going use of the site must follow sediment control principles outlined in 'Construction Techniques for Sediment Pollution Control' (EPA, 1991).
- 36. All stormwater discharged from the subdivision must meet the urban run-off objectives and Standard C25 as specified in Clause 56.07-4 of the Victorian Planning Provisions. All infrastructure and works to manage stormwater must be in accordance with the requirements of the Responsible Authority.

Western Water

- 37. Payment of new customer contributions for lot created by the development, such amount being determined by Western Water at the time of payment.
- 38. All internal sewer and water mains servicing all lots within the development must be owned and maintained by an owners corporation.
- 39. Any existing water service which crosses any of the proposed allotment boundaries within the proposed development must be disconnected and relocated at the developer's expense, to be wholly within one allotment only and to the satisfaction of Western Water.
- 40. Provision of easements in favour of Western Water over all existing and proposed sewer mains located within private property. The easement shall be 3.0 metres wide for combined sewer and drainage easements and 2.5m wide for a dedicated sewerage easement.
- 41. The existing sewer mains within the proposed development must be re-laid so as not to be built over by any permanent structure to the satisfaction of Western Water and at the owner/developers expense. No permanent structure is to be located over a Western Water sewerage asset.
- 42. No sewerage easement is to be removed until the existing sewer pipes within them have been removed or decommissioned to the satisfaction of Western Water.
- 43. The owner/developer must enter into a Build Over Agreement with Western Water regarding the construction of any permanent hard surface or building works over any Western Water asset regardless of it being abandoned or not.

44. Any damage that may be caused to Western Water's assets by any construction works within the development site is to be repaired or replaced at the owner/developer's expense and to the satisfaction of Western Water.
45. The operator under this permit shall be obliged to enter into an Agreement with Western Water relating to the design and construction of any sewerage or water works required. The form of such Agreement shall be to the satisfaction of Western Water. The owner/applicant shall make a written request to Western Water for the terms and conditions of the agreement.

VicRoads

46. A single point of access must be provided from the subject land to the service road of Black Forest Drive. This access must be sealed and constructed at a location and standard approved in writing by the Responsible Authority.
47. The discharge of any concentrated drainage or sullage onto the Black Forest Drive reserve must not be permitted unless approved in writing by VicRoads.

Powercor

48. The plan of subdivision submitted for certification under the Subdivision Act 1988 shall be referred to Powercor Australia Ltd in accordance with Section 8 of that Act.
49. The applicant shall:-
- (a) Provide an electricity supply to all lots in the subdivision in accordance with Powercor's requirements and standards, including the extension, augmentation or re-arrangement of any existing electricity supply system, as required by Powercor.
 - (b) Where buildings or other installations exist on the land to be subdivided and are connected to the electricity supply, they shall be brought into compliance with the Service and Installation Rules issued by the Victorian Electricity Supply Industry. You shall arrange compliance through a Registered Electrical Contractor and provide to Powercor Australia Ltd a completed Electrical Safety Certificate in accordance with Electricity Safe Victoria's Electrical Safety System.
 - (c) The applicant shall provide to Powercor Australia Ltd, a copy of the version of the plan of subdivision submitted for certification, which shows any amendments which have been required.
 - (d) Any buildings must comply with the clearances required by the Electricity Safety (Network Assets) Regulations.
 - (e) Any construction work must comply with Energy Safe Victoria's "No Go Zone" rules.

Tenix

50. The plan of subdivision submitted for certification must be referred to SP AusNet (Gas) in accordance with Section 8 of the Subdivision Act 1988.

Expiry

51. This permit will expire if one or more of the following circumstances apply:
- a) The development is not commenced within two years of the date of this permit.
 - b) The development is not completed within four years of the date of this permit
 - c) The plan of subdivision is not certified within two years of the date of this permit.
 - d) The registration of the subdivision is not completed within five years of the date of the certification of the plan of subdivision.

In accordance with Section 69 of the Planning and Environment Act 1987 an application may be submitted to the responsible authority for an extension of the periods referred to in this condition.

It was moved by Cr Anderson seconded by Cr Mowatt

That Planning Permit PLN/2012/84 be refused on the following grounds:

1. The proposal is inconsistent with the State and Local Planning Policy Framework with regard to protection and enhancement of the neighbourhood character and in particular the distinctive large lot character of this area of Woodend.
2. The proposed bulk, scale, form and layout of the development fails to adequately address Clause 15.01-1 – Cultural identity and Neighbourhood Character, as it fails to respond to the distinctive urban character of this area where it fails to respond to its context by not reinforcing the special characteristic's of this local environment and does not emphasize the underlying natural landscape setting and character of this area.
3. The proposal fails to adequately respond to the identified character elements for Woodend as set out in Clause 22.02-3 Woodend Township as it does not protect nor add to the landscape and urban character of the township.
4. The proposal fails to adequately respond to the objectives of Clause 55.02 (Neighbourhood Character) and Clause 56.03-5 (Neighbourhood Character).
5. The proposed density of the development fails to adequately respond to the existing built form and density of the locality in which the proposal is planned for and the density does not adequately respond to concerns raised by VCAT in its determination of *Valley Investments (VIC) Pty Ltd v Macedon Ranges SC [2009] VCAT 2194*.

The motion was put and lost

LOST

It was moved by Cr Letchford seconded by Cr McLaughlin that the Officer Recommendation be adopted.

The motion was put and carried.

Cr Mowatt requested a division.

For – Cr’s Letchford, Jukes, Morabito, Hackett and McLaughlin (5)

Against – Cr’s Anderson, Piper and Mowatt (3)

CARRIED

Report No: Report Title:

**PE.2 Application for development plan DP/2013/4 for the land at
95 Brooking Road, Gisborne**

Synopsis:

The subject land is located approximately 2km to the south of the business area of Gisborne. The land is zoned for Residential 1 purposes and covered by a Development Plan Overlay - Schedule 4.

The site is rectangular in shape, with a width (east/west) of approximately 100m and a length (north/south) of approximately 230m. The land is generally flat with a gentle slope down to the north-east.

The land is currently developed with a dwelling and farm accessory buildings located on the northern part of the site. There are some planted exotic and native trees and established gardens adjacent to these buildings. The remainder of the site contains an established olive plantation. Access is provided via a vehicle crossing from Brooking Road.

Land immediately to the east and west (85 Brooking Road and land also known as 95 Brooking Road) have approved Development Plans and subdivision permits that would allow the subdivision of lots with areas varying between 595m² to 2749m². Subdivisional works on these lots have already commenced.

The land further to the west (59 Brooking Road) has an approved Development Plan for lots varying between 1003m² and 6800m².

The land to the north (61 Willowbank Road) also has an approved Development Plan for lots varying between 469m² and 1196m² with a few larger lots of between 2389m² and 6175m² along Willowbank Road.

The adjoining land to the south of Brooking Road is in the Rural Living Zone - Schedule 5 and consists of large rural allotments used for rural residential and agricultural purposes.

The current application seeks approval for a Development Plan and includes an indicative subdivision layout comprising 21 allotments. The Development Plan shows a good range of lot sizes varying between approximately 689m² to 1555m². The mix of lot sizes generally accords with the preferred lot distribution outlined in the Gisborne ODP, although a larger percentage of lots in the range of 800-999m² are provided. The average lot size is 967m². The larger lots are provided along the Brooking Road interface, providing an appropriate transition with the Rural Living zoned land opposite.

The development plan proposes one new internal road, being a continuation of a road established as part of the subdivision of the land to the east. This road will continue to the west before making a turn towards the south and terminating in a court bowl.

Clause 52.01 of the Planning Scheme would require the provision of 5% Public Open Space for the development. No public open space is shown in this layout but would be available in relatively close proximity to the north when the adjoining land is developed. A monetary contribution of 5% cash-in-lieu of open space would therefore be required as part of the subsequent subdivision application and will form part of the conditions of subdivision.

The vegetation within the property consists of a planted garden and a wind break with an olive grove in the southern portion of the property. The windbreak is a mixture of native and non-native vegetation. None of the trees on the site would be classed as significant trees and the Council's environmental unit officers have no requirement for these trees to be specifically protected.

The Development Contributions Plan Overlay (DCPO2) has placed a mechanism in the Planning Scheme by which Council can levy development contributions on landowners/developers in Gisborne for scheduled infrastructure as documented in the *Gisborne Development Contributions Plan*. Under the provisions of the DCPO2 all the lots in this Development Plan being 21 lots, will be subject to a contribution of \$1,502.73 (as on 1 July 2013) per additional lot created.

The Macedon Ranges Planning Scheme requires that an application for a development plan and any amendment to a plan, which is located within the area affected by Development Plan Overlay Schedule 4, must be publicly exhibited for a period of two (2) weeks prior to approval. The application was advertised and no objections have been received to date.

The application was referred to the relevant external authorities and MRSC units and no objection to the proposed development plan was received and no amendment to the plan is required.

The development plan layout represents a good planning outcome having regard to the policy framework and planning controls of the Macedon Ranges Planning Scheme. The proposed development is considered appropriate to the existing and proposed local context and is supported.

Officer Recommendation:

That the Council approves the Development Plan titled Concept Development Plan Option B covering the land situated at 95 Brooking Road, Gisborne (Lots 1 on PS340570J), prepared for the purposes of Clause 43.04, Schedule 4 of the Macedon Ranges Planning Scheme.

It was moved by Cr Letchford seconded by Cr Hackett that the Officer Recommendation be adopted.

CARRIED UNANIMOUSLY

Declaration of Conflict of Interest

7.32 pm Cr Jukes declared an indirect interest due to a conflicting duty in the following item due to the property being owned by an employee of his business and left the meeting prior to the Council commencing its determination of the matter.

It was moved by Cr Letchford seconded by Cr McLaughlin that Cr Mowatt assume the chair in the absence of the Mayor.

CARRIED

7.33 pm Cr Mowatt assumed the chair

Report No: Report Title:

**PE.3 Application for approval of a development plan application
DP/2013/5 at 7 George Street, Kyneton, being Lot 1, LP
119734, Parish of Lauriston**

Synopsis:

The subject site is located on the south west side of George Street approximately 1.5 kilometres north of the main commercial area of the Kyneton Township and less than 40 metres south of the Calder Freeway. It has a total site area of 5,296 square metres and contains an existing dwelling.

Surrounding land is residential in nature with allotments of similar size generally containing a single dwelling with associated outbuildings. There are a number of smaller lot subdivisions that have occurred in this general area. There are also existing Development Plan approvals for the land to the east and west of this site.

This application seeks approval for a Development Plan that would facilitate the subdivision of the subject land into two lots. Lot 1 will have an area of 2,800 square metres and a frontage of 34.2 metres to George Street. It will retain its existing access to George Street. Lot 2 will have a battle axe configuration and has a total area of 2,470 square metres with a 6 metre side driveway from George Street.

The subject site is within a Residential 1 Zone and subject to the Development Plan Overlay Schedule 1 and the Environmental Significance Overlay Schedule 4.

It is considered that the development plan that has been prepared is appropriate and consistent with the requirements set out in the overlay. Each lot has sufficient area for a dwelling and is reflective of existing development patterns in the area. It is noted that the development plan area has appropriate vehicular access from George Street and can be fully serviced with reticulated services. The driveway design complies with the requirements set out in the Battle Axe Allotment policy in Clause 22.22 of the Planning Scheme.

Officer Recommendation:

That Council resolve to approve the Development Plan covering the land situated at 7 George Street, Kyneton (Lot 1, LP 119734 Parish of Lauriston) for the purpose of Clause 43.04, Schedule 1 of the Macedon Ranges Planning Scheme.

It was moved by Cr Letchford seconded by Cr McLaughlin that the Officer Recommendation be adopted.

CARRIED UNANIMOUSLY

7.35 pm Cr Jukes returned to the meeting and resumed the Chair

Report No: Report Title:

PE.4 Hanging Rock Development & Investment Plan

Synopsis:

The Hanging Rock Recreation Reserve is Crown Land managed by Macedon Ranges Shire in conjunction with a Council owned piece of land adjacent known as the "East Paddock".

Although Council operates as the Committee of Management and contributes corporate support to its management, the Reserve and the East Paddock are maintained and sustained by the income they generate from entry fees, grants and events.

The original Crown Reserve comprises the Rock, the race track, picnic grounds, interpretation centre, café and some minor infrastructure and provides a habitat for flora and fauna and the Council owned East Paddock was originally used for grazing.

The East Paddock was purchased for the purpose of enhancing Hanging Rock, to assist in providing for a sustainable facility in the longer term for all users and inhabitants and to take the pressure off the sensitive conservation areas.

Both facilities result in an economic impact of \$14.1 million to Macedon Ranges Shire.

The challenge facing Council and the broader community has been to balance the needs of various stakeholders and to ensure sustainability and preserve the environmental features that have made Hanging Rock such a special place.

Other challenges include a lower than desirable income, weed management, pest animals, aging and dated infrastructure, risk, a decline in visitation over the past 20 years and a greater need for regeneration of environmentally significant areas of the Reserve.

In simple terms the Hanging Rock Reserve is unable to financially support itself in the future based on the current model. Maintenance and operating costs are forecast to increase more rapidly than the expected revenue which is a trend that has been recorded since 2008.

Over time there will be less money available for the conservation management of the Reserve, a situation which is clearly unacceptable.

To respond to the challenges identified and the opportunities presented the Council sought to research and investigate options for the generation of income to support the care and conservation of the Hanging Rock Reserve and the East Paddock. Two solutions are now provided:

Option 1: Current Strategy. Council agreed to embark on the *Hanging Rock Development & Investment Plan* which aimed to investigate the challenges and opportunities. That project was scoped based on actions identified in a number of key Council and State plans & strategies referenced in this report – from 1992 until July this year.

The *Hanging Rock Development & Investment Plan* aimed to demonstrate how the sensitive conservation area can be preserved and improved by harnessing tourist visitation, to develop a comprehensive masterplan and tourism investment strategy and to provide a guide for development ensuring that the reserve's identity, character and environment is maintained and enhanced for future generations.

The Plan has found that the development of accommodation, conference options, a wellbeing centre and nature focused adventure activity is an economically viable proposition and could generate approximately \$300,000 per annum including direct lease fees as well as increased general income.

The land ownership for all areas of the Reserve would remain under public control with 5.8 hectares of the Shire owned East Paddock (under 7% of the total 82.2 hectares) being leased to a private operator.

A detailed assessment was made based on a set of guiding principles and a detailed financial analysis of each component comprising:

- Events and function centre with a maximum of 1,800 square meter footprint;
- Accommodation to provide for 100 rooms of various sizes; ranging from 45 square meter upper range retreat suites, to 35 square metre mid range suites and 25 square metre short stay suites,
- Day spa to be developed with a footprint of approximately 970 square metres,
- A combined conference and dining facility with a gross floor area of 3,100 square metres,
- Areas of car parking that limit vehicle penetration into the Reserve and satisfy statutory planning requirements,
- A circular pathway network that allows strong pedestrian access between the tourist facility and designated areas in the Reserve.
- An outdoor adventure facility well connected to the public Reserve areas and the tourist facility.

Five options were developed and scoped the preferred Master Plan builds upon the direction set in the 1993 Management Plan and illustrates how all major elements could best relate to each other.

There is a requirement for additional infrastructure work to attract development the size and scale of that recommended on the Master Plan. This will require upfront funding from Government of approximately \$8 m for the enabling works and all other items identified on the Master Plan would be undertaken by the private investor and with the income achieved over time.

All proposed uses and built form would be assessed through relevant statutory planning processes and frameworks.

Overall the establishment of a more integrated and resilient Reserve, both ecologically and economically, will safeguard the future of Hanging Rock, its inhabitants and provide benefit to the wider community.

The situation also allows for the creation of a considerable number of employment and business opportunities in the region and the challenges have been thoroughly scoped and the options weighed and measured using strict criteria created by experts in their profession.

Given the limitations in options and challenges presented Officers are now proposing that Council make a decision on the need and preferred method of increasing income for the Hanging Rock Reserve and East Paddock.

Officer Recommendation:

That Council:

- 1. Acknowledges the need to seek an alternative income source to ensure the sustainability of Hanging Rock Reserve and the East Paddock.**
- 2. Endorses the three options for income generation provided in this report with a view of seeking community feedback.**
- 3. Resolves to seek community feedback for a period of one month, based on indicating a preference for one of three options;**
 - a. To pursue the option of private investment based on the location, type, size and scale of tourism development identified in the in this report.**
 - b. To allocate approximately \$300,000 per annum from general rate revenue to support Hanging Rock for an indefinite period of time.**
 - c. Seek to hand over all management and responsibility for the Hanging Rock Reserve to the State Government.**

It was moved by Cr Anderson seconded by Cr Piper

That Council

- 1. Note the officer's report**
- 2. Request the officer's to provide a report outlining all options considered, including the no change option, to be made available to the public, both on line and at offices, and that it be widely advertised, and made for submissions for a minimum of 6 weeks, after this report has been endorsed by Council.**
- 3. Provide community sessions to be run at varying times and locations for the public to come and ask questions and put forward their views.**
- 4. Place all further work on specifically investigating the possibility of a conference and dining facility, events and function centre, day spa and accommodation in the East Paddock or Hanging Rock Reserve on hold until this community consultation has occurred, been reported back to Council, and Council decides upon the next steps.**
- 5. Individually notify, via mail or email, all independent operators of accommodation, restaurants, conferences centres and tourism industries located in the Macedon Ranges (only some of which are noted in the 2009 Macedon Ranges Shire Tourism Impact Study) of the consultation process mentioned in point 2, 3 and 4 for the**

future of the Hanging Rock Reserve and East Paddock, along with Hanging Rock Development Advisory Committee members, Tourism Macedon Ranges, Friends of Hanging Rock Reserve and Woodend (Five Mile Creek) Landcare.

6. Direct Officers to provide full economic data on the incomes and expenditures of the Hanging Rock Reserve and East Paddock over the last 4 years to be made available to Councillors and the public to assist them with their decision making.
7. Request the Officers to provide a report back to Council about community submissions received during the consultation process.

The motion was put and lost.

Cr Anderson requested a division.

For – Cr’s Anderson, Mowatt and Piper (3)

Against – Cr’s Morabito, Hackett, McLaughlin, Letchford and Jukes (5)

LOST

It was moved by Cr Letchford seconded by Cr McLaughlin

That Council:

- 1) Endorses the need to seek private investment to ensure a sustainable ongoing income source for the Hanging Rock Reserve and the East Paddock.
- 2) Resolves to support the type, size and scale of tourism investment identified on the Master Plan in this report.
- 3) Resolves to seek funding from state government for the enabling infrastructure required to leverage private investment.
- 4) Agrees to work with the state government to seek a private investor for the two areas identified (total 5.8 hectares) on the Master Plan in this report.
- 5) Acknowledges that the detail of all proposed uses and built form would be assessed through relevant statutory planning processes.
- 6) Develops a detailed communications plan which provides information to community and stakeholders throughout the process.

The motion was put and carried on the casting vote of the Mayor.

Cr Anderson requested a division.

For – Cr’s Hackett, Letchford, Mowatt and Jukes x2 (5)

Against – Cr’s Morabito, McLaughlin, Piper and Anderson (4)

CARRIED

8.04 pm It was moved by Cr Letchford seconded by Cr McLaughlin that standing orders be suspended to consider questions from the public

CARRIED

QUESTIONS FROM THE PUBLIC

Name: John Wren – Gisborne

Question: What rules govern deposits and withdrawals from the Public Open Space - South Statutory Reserve? What is the process for applying to Council for funding from this reserve for an open space need?

Response: The Acting Chief Executive Officer advised that contributions to the Open Space Reserve are generally made by developers as part of the planning permit conditions. The funds can only be used to improve open space areas. Funding allocations from the reserve are considered during the annual budget process. There is no formal application process – Members of the public can discuss requirements with Council officers or make a budget submission outlining requirements.

Name: Miranda Bain

Question: Is the MRSC Planning Unit/Council going to send all of the submissions lodged by the community as their responses to the Amendment C84 and send them to the independent panel and notify the respondents, all of those that submitted, when their submissions have been sent?

Response: The Acting Chief Executive Officer advised that yes this would occur.

Name: Larry Quick – Woodend

Question: Will changes to Woodend component of the Settlement Strategy (C84) align with the Woodend Structure Plan – as presented to the CRG at their recent meeting?

Response: The Acting Chief Executive Officer advised that the intent is that the two projects will be complementary and upon completion of the Structure Plan project, a further Planning Scheme Amendment will be required to insert the detail into the scheme.

Name: Brian Gedge – Woodend

Question: 1) A virtue is made that Woodend cannot be seen from the Calder Freeway whereas Gisborne can be seen. Development to the north-east of Woodend as mentioned in response to submission 17 would seem to put this “hidden” character at risk – Is this not so and is this wise? 2) I attended the Amendment C84 Panel Hearing and was heard by the Panel. It was my understanding that the Panel Hearing would be reconvened after the Amendment was re-exhibited. How can Council proceed without allowing submitters the opportunity to appear before the Panel? 3) We are significant landowners within the Woodend Town Structure Plan study boundary yet we were never consulted by Council or consultants regarding this. Why were we excluded from giving direct input?

Response: The Acting Chief Executive Officer advised that A) Recommendation wording suggests areas for future investigation which would look at opportunities and constraints such as view lines and vistas. B) If adopted by Council at tonight’s meeting, submissions pertaining to C84 would be further considered by the Panel. The Panel will determine the process moving forward. C) Regarding Woodend Structure Plan, consultation has previously occurred and will occur in the coming

months in regard to the Woodend Structure Plan. No one has been excluded from consultation and input will continue to be sought throughout the structure planning process.

Name: Ian Turner – Gisborne

Question: The drainage line from Grange Court to Carinya Drive, Gisborne is an eyesore. Recognising the primary role to control flooding, and that as a result of this tile the open space utility is limited, will the Council provide to a local “landcare” type group (when formed) advice, expertise and some funding to allow plantings (perhaps bird attracting varieties) and other works to best utilise the limited potential of the area in an environmentally friendly way?

Response: The Acting Chief Executive Officer advised that Council would be keen to meet residents onsite to discuss appropriate plantings, type, location and funding. An officer will contact Mr Turner to discuss.

Name: Karen Richards – Gisborne

Question: Residents in the established area between Pindara Place and Glenton Court in Gisborne would like a playground established to help promote the physical and social development of their many young children. A playground committee has been discussed with a role to raise funds, undertaking working bees and represent the community with Council for the establishment of the playground. Where will the Council site the children’s playground?

Response: The Acting Chief Executive Officer advised that Council has a Shire Wide Playground Strategy. Before any funds can be committed, Council officers and residents should meet to discuss options. A Council officer will contact Ms Richards in this regard.

Name: Jane Butler – Riddells Creek

Question: If the planning scheme is designed to protect public safety and community harmony, why did Council overlook the conditions set on 7 Manna Gum Court and allow eleven dogs to reside at the property, and later six with an Animal Keeping Permit? The scheme says only two dogs are allowed without a permit. I believe five or more dogs need a planning permit, is that correct? (in a low density residential zone)

Response: The Acting Chief Executive Officer advised that when Council became aware of the number of dogs, the resident applied for a permit in accordance with the Planning and Environment Act. This application was ultimately not granted. Five or more dogs needs a planning permit, which is why they applied.

Name: Helen Radnedge – Gisborne

Question: Council is now saying that the owner of 97-99 Willowbank Road, Gisborne did not accept their offer to buy that land for the Early Years Hub. What did the Council offer them for the land, when was the offer made and why does the Council not do a compulsory acquisition of this land?

Response: The Acting Chief Executive Officer advised that Council made an offer to secure an option for twelve months to purchase the site. The owner was not open to this proposal and advised that they were looking at other development options for the site. Compulsory acquisition was not recommended because other options still exist.

Name: Helen Radnedge – Gisborne

Question: Council resolved to protect Daly Nature Reserve in their November 2012 meeting, in a question to Council at the February 2013 meeting CEO Peter Johnston described it as a proposal which was why it had to wait for the budget. It was not a proposal, it was an adopted Council policy, and should be acted on, or are Council's promises worth nothing?

Response: The Acting Chief Executive Officer advised that the mechanism to implement the protection of the important assets of Daly Reserve required a budget allocation which was put to the budget process. The Council determined to prepare a master plan for the shire which is underway.

Name: Irene Perkin – Gisborne

Question: In press releases Council states that two sites are under consideration for the Early Years Hub in Gisborne – Council has obviously consulted with Gisborne Cemetery Trust regarding the pine plantation site. Why are you not consulting or seeking the valuable information held by Friends of Daly Nature Reserve when considering the suitability (or otherwise) of said nature reserve?

Response: The Acting Chief Executive Officer advised that Council will be consulting with the Friends of Daly Nature Reserve and all other interest groups and stakeholders through the master plan process for Daly Reserve.

8.13 pm It was moved by Cr Letchford seconded by Cr McLaughlin that standing orders resume and the meeting be adjourned for 10 minute break.

CARRIED

8.24 pm It was moved by Cr Letchford seconded by Cr Jukes that the adjourned meeting resume.

CARRIED

Report No: Report Title:

PE.5 Macedon Ranges Planning Scheme Amendment C84 – MSS update and inclusion of MRSS and other recent strategic documents

Synopsis:

In March Council considered the recommendations made by Planning Panels Victoria in their *Interim Panel Report* dated 28 September 2012 in relation to Planning Scheme Amendment C84. As a result, Council resolved to make a number of changes to the draft documents and re-exhibit the amendment.

Public re-exhibition of Amendment C84 occurred between 15 April 2013 and 10 May 2013. A total of 54 submissions were received by Council.

The submissions are categorised into a number of themes as follows:

- Specific concerns about Woodend.
- General opposition to further development of Woodend as well as specific concerns regarding the proposed development to the north of town.
- Concerns with the definition of Ashbourne in the settlement hierarchy
- Support for further development of Woodend.
- Preference for Newham to retain its identification as a village in the settlement hierarchy.

- General commentary on the amendment including general support for the amendment.
- General support for further development of Macedon.
- General comments on Clarkefield, Gisborne, Romsey and Riddells Creek.
- Issues regarding the panel process.
- Perceived conflict between Amendment C84 and the Draft Loddon Mallee Regional Growth Plan.

This report:

- Summarises the submissions received during re-exhibition of Amendment C84.
- Provides recommendations for responding to the submissions.
- Identifies changes made to Amendment C84 resulting from the above recommendations.
- Recommends the next steps to be taken to progress and finalise Amendment C84.

Officer Recommendation:

That Council:

1. **Endorse the officer recommendations to adopt the changes made to Amendment C84 to include recommendations of the Panel where appropriate;**
2. **Adopt Amendment C84 with the changes envisaged by Recommendation 1, as attached; and**
3. **Prepare a report to Panel to submit the adopted amendment and request the matter be concluded by consideration of Council's written report and production of a final Panel Report.**

It was moved by Cr Anderson seconded by Cr Piper

That Council :

Proceed with Amendment C84 in the following way

Break the amendment into 2 parts

- a) **Reformat MSS and Local Planning Policies current scheme around new format without changes and available for public review.**
- b) **Integrate into this new format changes from recent strategic work that Council wishes to include in the planning scheme, and these changes will be exhibited to the public, to allow for submission before returning to the Panel**

The motion was put and lost

LOST

It was moved by Cr Jukes seconded by Cr Morabito

That Council:

1. **Endorse the officer recommendations to adopt the changes made to Amendment C84 to include recommendations of the Panel where appropriate;**
2. **Adopt Amendment C84 with the changes envisaged by Recommendation 1, as attached; and**
3. **Prepare a report to Panel to submit the adopted amendment and all submissions for consideration.**

The motion was put and carried on the casting vote of the Mayor.

Cr Letchford requested a division.

For – Cr's Hackett, Mowatt, Morabito and Jukes x2 (5)

Against – Cr's Letchford, McLaughlin, Piper and Anderson (4)

CARRIED

Report No: Report Title:

PE.6 Amendment C92 Macedon Restructure Overlay review

Synopsis:

On 27 June 2012 Council resolved to seek authorisation to prepare Amendment C92 to Amend Clause 21.08 to include the Macedon Restructure Overlay Review, Final Report, 2012 in the list of reference documents in the Planning Scheme; amend the schedule to Clause 45.05-Restructure Overlay and amend the Schedule to Clause 81.01 to update the list of Incorporated Documents. Authorisation was received from the Minister for Planning on 11 April 2013.

The amendment proposes to amend the Macedon Ranges Shire Restructure Area Plans 1999 Incorporated Document to remove existing restrictions on specific lots to allow the potential of 17 additional dwelling lots to be developed across the Macedon Township and clarify the current restrictions affecting 96 Railway Place and 10 Barclay Avenue, Macedon.

The exhibition of the Planning Scheme Amendment C92 occurred between 30 May 2013 and 12 July 2013 (six weeks) during which Council received forty-six (46) submissions. One late submission was received.

In summary, 5 submissions object to the principle of the proposed amendment and are unresolvable. 12 submissions seek modifications to the amendment which are not supported by Council and are unresolved. A total of 27 submissions were generally in support of the proposed Amendment C92. One of the submissions seeking modification to the amendment is supported. One late submission seeks clarification.

Key issues raised in the submissions include:

- Concern about fire hazard and additional residents who would potentially be living in the area.
- That the candidate sites are unable to meet with Bushfire Management Overlay requirements and contradict the Victorian Bushfire Royal Commission directions.

- That the process of engagement with relevant authorities resulted in the alteration of the fire hazard assessment of these sites.
- The proposed Amendment C92 is contrary to the Statement of Planning Policy no.8.
- That the proposed Amendment C92 favours individual landowners.
- There are errors in the Explanatory Report and Incorporated Document.

Key issues raised in support of the proposed Amendment C92 included:

- Adequate availability of infrastructure and services within Macedon.
- There will be limited change to the existing population.
- The character of the township of Macedon will not alter.
- Potential new development will be consistent with existing adjacent development.

In response to the number of submissions received, it is recommended that that the rear of 38A Bruce Street be removed as a candidate site and that the development entitlement of the rear of 1A McBean Avenue be reconfirmed. 12 requests for inclusion as candidate sites are not supported for reasons relating to lot size, zoning, vegetation and potential character impacts. It is recommended that these 12 submissions be referred to an Independent Panel in addition to the 5 submissions opposed to the principle of the amendment. It is however recommended that lot CA 1 Section 83 Township of Macedon to the west of 86 Greene Street (Submission 9) be included as a candidate site. Because the allotment at the rear of 1A McBean Avenue has an existing entitlement for development, the total number of candidate sites has been reduced to 16 allotments.

Officer Recommendation:

That Council resolve to:

- 1. Request the Minister for Planning to appoint an Independent Panel to consider the 17 (seventeen) unresolved submissions received in response to proposed Amendment C92, pursuant to Section 23(1)(b) of the Planning and Environment Act 1987;**
- 2. Make changes to Amendment C92 to exclude rear of 38A Bruce Street Macedon and rear of 1A McBean Avenue as candidate sites and include Lot CA 1 Section 83 Township of Macedon (fronting Nursery Road) as a candidate site;**
- 3. Notify all submitters of Council’s position in regard to their submission; and**
- 4. Delegate authority to the Director of Planning and Environment to make any necessary refinements to the Amendment documentation, where required, for the Panel’s consideration.**

It was moved by Cr Letchford seconded by Cr Mclaughlin that the Officer Recommendation be adopted.

The motion was put and carried.

Cr Anderson requested a division.

For – Cr’s Letchford, Jukes, Hackett, Morabito and McLaughlin (5)

Against – Cr’s Anderson, Piper and Mowatt (3)

CARRIED

9.09 pm Cr Anderson left the meeting

11. CHIEF EXECUTIVE OFFICER’S REPORTS:

Report No: Report Title:

CX.1 Councillor grants – Consideration of grant applications

Synopsis:

Council, at its March 2103 Ordinary Council Meeting, endorsed the guidelines which govern the Councillor Grants Scheme.

Not-for-profit community groups can apply for small financial donations via this scheme. Applications are evaluated and presented to Council as they are received.

Councillor grants are offered to assist projects and initiatives that are unlikely to be funded through existing funding schemes. Applications can be made at any time of year¹ and generally are processed within 3-4 weeks.

Officer Recommendation:

- 1. That Council endorse the following applications for funding:**
 - a. Cobaw Community Health - \$500 for a Community Christmas lunch.**
 - b. Woodend Playgroup - \$500 for permit fee for replacement of shade sail.**
 - c. Kyneton Primary School - \$300 towards hall hire.**

It was moved by Cr Mowatt seconded by Cr Morabito that the Officer Recommendation be adopted.

CARRIED

Report No: Report Title:

CX.2 Proposed Change to the Ordinary Council Meeting Date - December 2013

Synopsis :

Council, in March this year, considered a report setting the Ordinary Council Meeting dates for the period 1 July 2013 to 30 June 2014. This report recommended that Council’s Ordinary Meeting in December 2013 be held on Wednesday 11 December 2013.

Consideration has been given to the business required to be considered in December and the timing of the Christmas/New Year recess, and it is recommended that the December Ordinary Council Meeting be rescheduled from 11 December 2013 to a week later on 18 December 2013.

Subject to Council’s approval of this change, appropriate advertising will be undertaken via Council’s website and in the local media.

¹ except in a General Election year, specifically from 1 July to the date of the election and during the Community Funding Scheme open for application period annually

Officer Recommendation

1. That the December 2013 Ordinary Council Meeting be rescheduled from Wednesday 11 December 2013 to Wednesday 18 December 2013; and
2. Appropriate advertising promoting this change be undertaken via Council’s website and in the local media.

It was moved by Cr Letchford seconded by Cr Piper that the Officer Recommendation be adopted.

CARRIED UNANIMOUSLY

12. CORPORATE SERVICES REPORTS:

Report No: Report Title:

CS.1 Contracts to be awarded as at 28 August 2013

Synopsis:

Currently a report is issued to all Councillors on a weekly basis which summarises the status of tenders from specification stage to contract awarded stage.

At its meeting on 25 March 1998 Council resolved that a report be presented on a monthly basis to provide Council with the opportunity (upon resolution of Council) to revoke the delegated authority to award a contract(s) in any instance where Council deems it appropriate.

At its meeting on 9 April 2003 Council resolved to delegate to the Chief Executive Officer the authority to affix the Common Seal to all contracts awarded by officers in accordance with the limits of delegation, as applying from time to time, and subject to Council being previously informed of the intention to award the contracts under delegated authority.

Officer Recommendation:

That Council notes the existence of delegated authority to award the following contracts and to affix the Common Seal:

- a) C14.667 Supply Panel Plant and Equipment Hire
- b) C14.669 Supply and Installation of Guard Rails
- c) C14.670 Quahlee Estate Outfall
- d) C14.671 Supply and Installation of Crushed Rock
- e) C14.673 Supply Panel Insitu Concrete Assets
- f) C14.674 Supply Panel Quarry Products
- g) C14.678 Design and Construction of Baynton Road Bridge
- h) C14.680 Design and Construction of Clements Road Bridge
- i) C14.681 Revaluation of Commercial and Industrial Properties
- j) C14.682 Ashbourne Road Woodend Construction Works

It was moved by Cr Letchford seconded by Cr Hackett that the Officer Recommendation be adopted.

CARRIED

9.11 pm Cr Anderson returned to the meeting

Report No: Report Title:

CS.2 Evaluation of tenders for contract no. C14-655 cleaning maternal and child health centres and kindergartens

Synopsis:

Council has delegated authority primarily to the Chief Executive, Directors and Managers across a wide variety of areas including capital works expenditure, capital asset expenditure and the awarding of contracts subject to the delegated authority not exceeding prescribed values and parameters.

Delegated authority to award this contract could not be exercised because the preferred Tenderer is from outside the Shire of Macedon Ranges and other Tenderers are from within the Shire of Macedon Ranges. Therefore, this matter has been referred to Council for determination.

A Tender Evaluation Panel (TEP) has considered all tenders and prepared a report for Council's consideration; in accordance with Council's policy on confidential information, the report of the TEP contains confidential information as it concerns proposed contractual matters and relates to matters of a business, commercial or financial nature of Tenderers. It is therefore recommended that the matter be dealt with in a meeting closed to the public.

A confidential report is included in the confidential section of this agenda.

Officer Recommendation:

That as this report concerns matters which Council considers would prejudice the Council or any person, then pursuant to Section 89(2)(h) of the Local Government Act 1989, it be considered by Council together with any other confidential matters at the conclusion of that part of this meeting open to the public.

It was moved by Cr Letchford seconded by Cr McLaughlin that the Officer Recommendation contained in the Confidential Report be adopted viz

- 1. That Contract C14.665 – Cleaning Maternal and Child Health Centres and Kindergartens is awarded to Shining Knight Facility Services for the lump sum price of \$68,632.53 (including GST) per annum;**
- 2. That Council sign and seal Contract C14.665 – Cleaning Maternal and Child Health Centres and Kindergartens; and**
- 3. That this resolution be adopted by Council in that part of the meeting that is open to the public.**

CARRIED

9.13 pm Cr McLaughlin left the meeting

9.16 pm Cr McLaughlin returned to the meeting

Report No: Report Title:

CS.3 Financial statements and standard statements for the year ended 30 June 2013

Synopsis:

The Financial Statements and Standard Statements for the year ended 30 June 2013, which have been prepared in accordance with the Local Government Act and the Local Government (Finance and Reporting) Regulations, are attached for Council’s consideration and “in principle” approval.

The Auditor-General’s Agents, MDHC Audit Assurance, have audited Council’s Financial Statements and Standard Statements. They have also audited the Performance Statement which was presented to Council at the meeting held on 24 July 2013.

The Council’s Audit Committee considered all three Statements at its meeting on Wednesday 21 August 2013.

Prior to MDHC Audit Assurance submitting the Statements to the Auditor-General for final approval, Council is required to approve them in principle.

Officer Recommendation:

- (a) That the Financial Statements and Standard Statements for the year ended 30 June 2013 be approved “in principle” by Council;**
- (b) That the two Councillor members of the Audit Committee (Councillors Jukes and Anderson) be authorised to certify the Financial Statements and Standard Statements for the year ended 30 June 2013 in their final form, that is, after any changes recommended by the Auditor-General have been made; and**
- (c) That, once the Statements have been certified in their final form (in accordance with paragraph, b) all Councillors be provided with a certified copy and the Statements be submitted to the Minister.**

It was moved by Cr Jukes seconded by Cr Anderson that the Officer Recommendation be adopted.

CARRIED UNANIMOUSLY

Report No: Report Title:

CS.4 Quarterly report for the period ended 30 June 2013

Synopsis:

The Quarterly Report for the period ended 30 June 2013 is presented for Council’s consideration and information. This report includes the following:

- Section 1 - Quarterly Financial Statements including budget carried forwards for grants received in advance and projects in progress or postponed
- Section 2 - Progress on Council Plan Actions

- Section 3 - Capital Works Commentary, Year to Date Budget and Actual Comparison
- Section 4 - Year to Date Operating Budget and Actual Comparisons with comments for each department
- Section 5 - Customer Requests and Telephone Reports
- Section 6 - Councillor Initiated Grants and Councillor Support Expenditure

In terms of the financials, the net result was \$25,000 favourable to budget. In 2012/13 the operational expenditure and capital budgets totalled \$68m (ex depreciation). The budget variance represents 0.04% of the total budget. This is a fantastic result for Council and the community. It is proposed that some budget items be carried forward to 2013/14, these budget carry forwards mainly relate to grants in advance or projects that were expected to be completed over two financial years.

Capital expenditure for the year totalled \$17.14m. The renewal and upgrade components of this expenditure more than covered the annual asset depreciation expense. At a high level, this means that more than sufficient funds were spent in 2012/13 on maintaining Council’s existing assets.

Council borrowings at the end of the year (\$3.9m) remain at historically low levels which gives Council scope to increase borrowings in 2013/14 to fund key projects.

Council undertook 62 Council Plan actions in 2012/13. At the end of the year 61 (98%) of the actions met their target, with the other action partially completed as other projects were prioritised by Council at that time.

Please note that following on from the adoption of the Councillor Support Policy, additional information on Councillor support expenditure has been added to Section 6 of the report.

Officer Recommendation:

That Council:

1. **Note the Quarterly Report for the period ended 30 June 2013;**
2. **Endorse the budget carry forwards from 2012/13 to 2013/14; and**
3. **Endorse the allocations made through the Councillor Initiated Grants for the period to 30 June 2013.**

It was moved by Cr Letchford seconded by Cr Jukes that the Officer Recommendation be adopted.

CARRIED UNANIMOUSLY

9.20 pm Cr Anderson left the meeting.

9.21 pm Cr Anderson returned to the meeting.

Report No: Report Title:**CS.5 Environmental audit of the former Kyneton outdoor pool site****Synopsis:**

The construction of the Kyneton Sports and Aquatic Centre (KSAC) was part of the 2009/10 Budget. The funding for KSAC required \$400,000 from proceeds from the sale of the former Kyneton outdoor pool site at 2-8 Maxwell Street, Kyneton (the Site) which is 3,760 square metres and is zoned Public Park and Recreation (PPRZ).

In May 2010 Council resolved to undertake the statutory process to sell the site in order to generate, at least, \$400,000. Public notice was given in the usual manner. No submissions were received. Later it was revealed that the site suffers from soil contamination. Therefore, Council became obliged to manage the site for contamination (that is, undertake remedial work) and obtain either a certificate or a statement of environmental audit. Environmental Earth Sciences were engaged as Council's advisors.

This report addresses the issues raised by Councillors during 2013 and recommends the first step in a course of action that will provide Council with the information that it needs to make a decision.

Officer Recommendation:**That Council ask Environmental Earth Sciences to:**

- a) **Seek Auditor approval for on-site soil containment as the preferred remedial option in order to facilitate medium-density residential land use or public open space land use;**
- b) **Provide an Auditor approved Environmental Management Plan; and**
- c) **Provide a formal fee proposal.**

It was moved by Cr Letchford seconded by Cr Hackett that the Officer Recommendation be adopted.

CARRIED UNANIMOUSLY

Report No: Report Title:**CS.6 Report from the Audit Committee Meeting held on 21 August 2013****Synopsis:**

The most recent Audit Committee meeting was held on 21 August 2013 and the minutes from that meeting have been distributed to all Councillors. The minutes include the following items:

1. Internal Audit Actions – Progress Report
2. Financial Statements for year ended 30 June 2013
3. Standard Statements for year ended 30 June 2013
4. Performance Statement for year ended 30 June 2013
5. Risk Management
6. Declaration of Interests
7. Proposed Performance Reporting Framework 2014/15

8. VAGO Financial Sustainability Ratios

Item 1 was the Progress Report from management to assure the Committee of its completion and progress on the outstanding Internal Audit Actions.

Items 2, 3 and 4 concerned the end of financial year audit to be undertaken by the Auditor-General's Agents, MDHC Audit Assurance.

Item 5 was a verbal report on the activities of Council's Risk Unit and the management of risk including OHS and public liability.

Item 6 concerned the new legislation applying the register of interests for Audit Committee members.

Items 7 and 8 concerned the current financial sustainability ratios and the proposed framework to measure and report local government performance.

Officer Recommendation:

That Council note this report together with the minutes from the Audit Committee meeting held on 21 August 2013.

It was moved by Cr Jukes seconded by Cr Mowatt that the Officer Recommendation be adopted.

CARRIED UNANIMOUSLY

9.25 pm Cr McLaughlin left the meeting.

13. COMMUNITY WELLBEING REPORTS

Report No: Report Title:

CW.1 Live4Life future directions

Synopsis:

Live4Life is an early intervention youth mental health initiative led by Council in partnership with local schools, health services and Victoria Police. The significant success of Live4Life has attracted attention from far afield, with numerous communities now looking to Macedon Ranges for assistance with establishing Live4Life in their area. At the same time, local schools within the shire are keen to expand Live4Life activities to other year levels.

Existing resources significantly limit the potential for expansion at either the local level or beyond the shire boundaries. In 2012 Council commissioned a *Live4Life Future Directions Report* to identify a structural model for Live4Life that is sustainable and would allow further evolution and growth.

This report outlines the in-principle preferred option that emerged during research and consultation for the Future Directions project. It supports establishing Live4Life as an incorporated association, whilst at the same time retaining the local input and direction of the Live4Life Partnership Group.

Officer Recommendation:

That Council:

1. **Lead and facilitate the implementation of the recommendations of the *Live4Life Future Directions: A Preferred Model*;**
2. **Endorse and progress implementation of the following recommendations:**
 - 2.1 **Establishment of Live4Life as an incorporated association**
 - 2.2 **Retention of the current Live4Life Partnership Group to guide local activity; and**
3. **Acknowledge the work of the partners in the development of Live4Life and their role in its future direction.**

It was moved by Cr Letchford seconded by Cr Mowatt that the Officer Recommendation be adopted.

CARRIED

9.30 pm Cr McLaughlin returned to the meeting.

Report No: Report Title:

CW.2 Gisborne early years hub pine plantation site

Synopsis:

In 2012 Council began the search for an alternative location for a kindergarten and Maternal Child Health (MCH) centre that services Gisborne and surrounds. The proposal is to relocate Gisborne Kindergarten and MCH into an early years hub.

Over a number of Councillor Briefings early in 2013, Councillors considered numerous sites provided against a range of criteria that included cost, location, availability, timeframe, access, bushfire risk, attractiveness to potential hub partners and likely community support or opposition.

In March 2013 Council received a report recommending 120 Aitken Street, Gisborne as a preferred site for an early years hub pending further investigation and consultation with key stakeholders. A second site, at 97-99 Willowbank Road, Gisborne was also recommended and has since been ruled out.

Considerable research, advocacy and investigation has been carried out and uncovered a range of challenges to be overcome regarding the site.

This report responds to the actions undertaken to date and provides recommendations for Council consideration.

Officer Recommendations:

That Council:

- 1) **Note that the proposal to secure an option to purchase the land at 97-99 Willowbank Road, Gisborne was pursued and was not accepted.**

- 2) In relation to 120 Aitken Street, Gisborne:
- a) Note the detailed investigation, initial consultation and advocacy undertaken to assess the suitability of the site as a potential site for an early years hub.
 - b) Continue to seek a response from the State Government regarding Council’s interest in part of the site for an early years hub, noting that no further action is recommended until this is known.
 - c) Note that due to a number of complex issues relating to the site, multiple studies and further investigation will be required should Council have an opportunity to acquire the site.
 - d) Note that a funding allocation will be necessary should further studies and investigation be required.
 - e) Continue to collaborate with the Gisborne Cemetery Trust to advocate for the remaining portion of the site to be made available for an extension to the cemetery.
 - f) In the event that the land is deemed unsuitable for an early years hub, advocate for the whole site to be gifted to the Gisborne Cemetery Trust for an extension to the Gisborne Public Cemetery.

It was moved by Cr Mowatt seconded by Cr Piper that the Officer Recommendation be adopted with the addition of point 2 (g) to read

- g) In the event that the site at 120 Aitken Street Gisborne (Pine Plantation) is not viable or cannot be acquired from the State Government, review previously considered sites to determine another suitable option for development of an early years hub.

The motion was put and carried on the casting vote of the Mayor.

CARRIED

14. ASSETS AND OPERATIONS REPORTS

Nil

9.40 pm Cr Letchford left the meeting.

9.43 pm Cr Letchford returned to the meeting.

15. NOTICES OF MOTION AND RESCISSION

Notice of Rescission No. 6/2013-14 – Councillor Morabito

That the resolution of Council at the Ordinary Council Meeting on 24 July 2013 specifically regarding the Lancefield Park House at 9 Park Lane, Lancefield, i.e.

That, that part of the resolution of Council at the Ordinary Council Meeting on 27 February 2013) viz:

That Council:

3. *Agree that the Lancefield Park House at 9 Park Lane, Lancefield is not suitable for social housing and the site be cleared through sale and relocation/removal of the building.*
4. *Note that officers will communicate with the recreation reserve user groups regarding the removal of the Lancefield Park House.*
5. *Agree to the Lancefield Light Harness Club taking over management of the water meter on the site of the Lancefield site house, subject to approval from the Water Authority*
be rescinded.

be rescinded.

It was moved by Cr Morabito seconded by Cr Mowatt

That the resolution of Council at the Ordinary Council Meeting on 24 July 2013 specifically regarding the Lancefield Park House at 9 Park Lane, Lancefield, i.e.

That, that part of the resolution of Council at the Ordinary Council Meeting on 27 February 2013) viz:

That Council:

3. ***Agree that the Lancefield Park House at 9 Park Lane, Lancefield is not suitable for social housing and the site be cleared through sale and relocation/removal of the building.***
4. ***Note that officers will communicate with the recreation reserve user groups regarding the removal of the Lancefield Park House.***
5. ***Agree to the Lancefield Light Harness Club taking over management of the water meter on the site of the Lancefield site house, subject to approval from the Water Authority***
be rescinded.

be rescinded.

The motion was put and carried.

Cr McLaughlin requested a division

**For – Cr’s Morabito, Jukes, Hackett, Piper and Mowatt (5)
Against – Cr’s McLaughlin, Anderson and Letchford (3)**

CARRIED

Notice of Motion No. 7/2013-14 – Councillor McLaughlin

That Council prepare a report on the current policy relating to volunteers in Macedon Ranges including reimbursement of expenses and compare to other Shires for best practice.

It was moved by Cr McLaughlin seconded by Cr Letchford

That Council prepare a report on the current policy relating to volunteers in Macedon Ranges including reimbursement of expenses and compare to other Shires for best practice.

CARRIED UNANIMOUSLY

16. URGENT AND OTHER BUSINESS

Nil

17. CONFIDENTIAL REPORTS

17.1 Evaluation of tenders for contract no. C14-655 cleaning maternal and child health centres and kindergartens

Dealt with earlier in meeting – see page 35

Closure of Meeting

The meeting closed at 9.56 pm

**Councillor Roger Jukes
MAYOR**